

The Rural Municipality of Malpeque Bay

March 14, 2018

Regular Council

Present: Jamie Crozier, Herb Clark, Ghislaine Duplain, Tyler Pickering, Myles Hickey, Trent Caseley.

Regrets: Paul Brown. Administrator: Joanne McCarvill. There was one resident in attendance.

1. The meeting was called to order at 7:00pm by Mayor Crozier.

2. **Agenda**

**Motion 2018:05** It was moved by Councillor Tyler Pickering and seconded by Councillor Ghislaine Duplain that the Agenda be approved as circulated. It was noted that Other Items could be discussed under number 10. **MOTION CARRIED**

3. **Minutes**

**Motion 2018:06** It was moved by Deputy Mayor Herb Clark and seconded by Councillor Trent Caseley to accept the January 10, 2018 minutes as circulated. **MOTION CARRIED**

4. **Business arising from minutes**

**Motion 2018:03** (January 2018) instructed Joanne to prepare a detailed proposal outlining the municipal office requirements relating to the new MGA (Municipal Government Act). The document was reviewed and discussed. It was noted that there was significant discord and misunderstanding within the communities related to having a possible office within their hall. Some concerns raised identified the lack of land available to add a structure to an existing one, some people were adamant that if there was to be a structure that it would need to be a stand-alone building, the septic systems for these halls were of concern as well as the lack of available parking. It was suggested that a second letter to the Minister be sent identifying the lack of available office space within the municipality. Creating office space would ensure the increase of municipal taxes, spending money unnecessarily simply to fulfil a requirement directed under the MGA. It was also noted that most municipal residents travel to Summerside regularly; Access PEI might be an office option to explore. It was suggested that there are a number of empty Provincial offices in Summerside. Joanne will prepare a second letter regarding this issue.

**Motion 2018:07** It was moved by Councillor Tyler Pickering and seconded by Councillor Trent Caseley that the Municipal Office Proposal be presented to Hall Administrators as circulated.

After discussion there was consensus that the Proposal be tabled at this time. **MOTION DENIED**

5. **Grants Bylaw 2018-002, Tax Rate Group Bylaw 2018-003, Reserve Funds Bylaw 2018-004, Remuneration Bylaw 2018-005**

**Motion: 2018:08** Moved by Councillor Trent Caseley, Seconded by Deputy Mayor Herb Clark “Whereas the Grants Bylaw, Tax Rate Group Bylaw, Reserve Funds Bylaws and Remuneration Bylaw be adopted in accordance with the New Municipal Government Act. Be it resolved that the Grants, Tax Rate, Reserve Funds and Remuneration Bylaws be hereby read a first time”.

**Grants Bylaw** was reviewed as circulated. One item on “Schedule A” will be changed as follows: WI Signage Stipend established in 1995 to provide a small stipend to local WI’s to assist the group in maintaining the Community Welcome Signs. This stipend is paid annually in the amount of

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\$50.00 will now change to ‘in the amount of \$100.00’. The communities who maintain signage includes: Malpeque, Spring Valley, Baltic and Sea View. Council remits this stipend in May of each year. This Bylaw was approved with the above noted change.

**Tax Rate Group Bylaw** was reviewed, discussed and approved.

**Reserve Funds Bylaw** was discussed. Two items on Schedule A were removed; Planning and Opening Municipal Office. This Bylaw was approved with the above noted change.

**Remuneration Bylaw** was approved after a small typo is corrected to page one under section 5.1. “Council may, bylaw” will be changed to “Council may, by law”.

**Motion: 2018:09** Moved by Councillor Ghislaine Duplain Seconded by Councillor Myles Hickey “Whereas Bylaws 2018-002 known as Grants Bylaw, 2018-003 known as Tax Rate Bylaw, 2018-004 known as Reserve Funds Bylaw and 2018-005 known as Remuneration Bylaw were read a first time at this Council meeting; Be it resolved that the Grants, Tax Rate, Reserve Funds and Remuneration Bylaws, be hereby approved with the above noted changes”. **MOTION CARRIED**

#### **6. Second Reading of Bylaws**

**Motion 2018-10** Moved by Deputy Mayor Herb Clark Seconded by Councillor Trent Caseley “Whereas the Rural Municipality of Malpeque Bay is required to hold a meeting for the purpose of conducting the second reading and formal adoption of the four Bylaws presented this evening (Grants, Tax Rate, Reserve Funds and Remuneration Bylaws). This meeting will be held on Wednesday, April 11, 2018 at 7PM in the Malpeque Bay Credit Union Boardroom”. **MOTION CARRIED**

#### **7. Capital Budget**

**Motion 2018:11** Moved by Councillor Trent Caseley and Seconded by Councillor Tyler Pickering “Whereas the Rural Municipality of Malpeque Bay does not anticipate incurring Capital Expenses for the fiscal year 2018-2019, no Capital Budget will be prepared for submission to Municipal Affairs”. **MOTION CARRIED**

#### **8. Financial Statements 2017**

**Motion 2018-12** Moved by Deputy Mayor Herb Clark Seconded by Councillor Myles Hickey “Whereas the Rural Municipality of Malpeque Bay has reviewed and accepts the 2017 Financial Statements as circulated”. **MOTION CARRIED**

#### **9. Gas Tax Project application**

**Motion: 2018-13** Moved by Councillor Ghislaine Duplain Seconded Councillor Trent Caseley “Whereas the Rural Municipality of Malpeque Bay has reviewed and accepts the application from the Indian River Festival for signage for St. Mary’s Church, Indian River and will submit the application to the Infrastructure Secretariat for approval. The project will be known as “External

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Signage for Historic St. Mary's Church, Indian River, PE'". The application was reviewed as circulated. Following discussion there was consensus that the application be tabled at this time.

**MOTION DENIED**

**10. Other Items**

A letter from Health PEI has been received identifying that the Province is in the process of implementing an Automatic External Defibrillator (AED) Registry. Joanne will make contact with groups who received AEDs from Council in 2017. AEDs may be registered at [www.healthpei.ca/aedregistry](http://www.healthpei.ca/aedregistry)

The AEDs provided by Council are intended to be Public devices and as such will be registered with Island EMS and Medacom Atlantic which will assist residents and visitors in identifying the nearest available AED in the event of an emergency. Joanne will contact Health PEI to identify that the community has four units which can be accessed by keyless entry systems. We need to confirm that we can provide an access code to the units to the 911 dispatch system so that they are able to provide the access code to anyone calling with an emergency who requires the use of an AED. The groups who received the units will also be contacted by Joanne regarding the registry and to ensure that the keyless system and units are available and operational on or before May 1, 2018.

A request for an AED for St. Mary's Church in Indian River was received. Joanne will make contact with the Festival and identify that a requirement by Council for the donated unit is it needs to be accessible 24-7.

Malpeque WI are looking to have their lock installed. Myles indicated that he had suggested Jimmy Carruthers to George MacKay when he dropped off the lock for Malpeque. Joanne will contact Jimmy for an update.

A suggestion was made to have the Minister attend a meeting in August to answer questions/concerns as identified by residents regarding the new MGA. Ideally, a list of questions would be forwarded to the Minister prior to the meeting for his review. Jamie will contact Matthew MacKay to seek his assistance in scheduling the meeting.

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A reminder to community organizations regarding the funding under the Infrastructure program will be put in the County Line Courier.

Jamie identified that he had received a thank you card from the Festival of Small Halls.

Next meeting is scheduled for April 11, 2018 in the Boardroom of the Credit Union in Kensington.  
Meeting adjourned.

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Jamie Crozier, Mayor  
Rural Municipality of Malpque Bay

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Joanne McCarvill, CAO  
Rural Municipality of Malpeque Bay

Dated: March 14, 2018 at Kensington, PE