

The Rural Municipality of Malpeque Bay
September 14, 2022
Regular Council Meeting – 7:00pm
Malpeque Hall, Malpeque

Present: Mayor Paul Brown, Deputy Mayor Herb Clark, Councillors Ashley, Duplain, and McKinnon

Regrets: Councillors Andrews

CAO: Joanne McCarvill

1. **Call to order**

The meeting was called to order by Mayor Brown at 7:26 pm.

2. **Agenda**

Motion 2022:99 *It was moved by Councillor Duplain and seconded by Deputy Mayor Clark that the agenda be approved as circulated. **Motion Carried***

3. **Disclosure of Conflict of Interest**

No Conflict of Interest issues identified.

4. **Approval of Minutes**

Motion 2022:100 *It was moved by Councillor Ashley and seconded by Councillor Duplain to accept the minutes of the June 8, 2022, meeting as circulated. **Motion Carried***

5. **Business arising from minutes**

Draft Facilities License Agreement

CAO McCarvill identified that she had prepared an application for funding under the Canada Community Building Fund for the installation of insulation in the Malpeque Hall. In light of this, it was decided to table the Facilities License Agreement until after the application is reviewed by the Infrastructure Committee.

6. **Other Business**

EMO

Councillor Ashley identified that most of the training offered by EMO is held during the weekday when most people work. She contacted EMO and was advised that they would be willing to conduct some training locally provided there were enough to warrant EMO facilitating the training. With the election on the horizon, organizing such an event will take place later in the year.

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Bike Repair Stations

It was noted that the signs installed on the Bike stations were peeling. CAO McCarvill will contact Sign Station and request that they check the signs and offer suggestions on what can be done to repair and prevent further damage to the signs.

Website

It was noted that Councillor Duplain has continued update the new site. There is an enormous amount of data to be loaded onto the new site and it is time consuming. Councillor Duplain is hopeful that Beth (Smith) may have an easier solution. They plan to meet this Fall. The site will be mobile friendly.

Application for Funding – Canada Community Building Fund

Motion 2022: 101: Be it Resolved that:

The Council for the Rural Municipality of Malpeque Bay accepts the CIP (Capital Investment Plan) Application for the Malpeque Community Hall Insulation Enhancement project. The total cost of the project is \$38,384.50.

To make funds available for the Insulation project the Municipality will transfer the funds from project 52.2.3 Bicycle Lane provided the application is approved by the Infrastructure Secretariat Committee.

Motion Carried

Review of Recreation/Wellness Grant Applications

Two applications from the community of Malpeque were received for review. One is from the Malpeque WI proposing to offer an 8-week fitness program set to begin in October and a second 8-week program to be offered in April/May 2023. The WI is requesting \$1,000.00 to complete both their projects. They would incur a \$40 deficit. The second application received is from Quince Pottery requesting \$1,000 based on offering a 10-week pottery class where participants will create their own piece of pottery. This project is also set to begin in October and there is a participation fee.

The grant application includes the following provisions:

The Recreation/Wellness Grant Policy is capped at \$1,000.00 per fiscal year ending March 31 per community. Council reserves the right to transfer funds from communities where grants of less than \$1,000.00 have been awarded as of the January Council meeting to communities seeking additional funds.”

Upon review of the Malpeque WI’s application it was identified that one of the projects was set to begin after the fiscal year end. CAO McCarvill was directed to inform the WI that the 8-week program beginning in October 2022 meets the criteria and has been approved for the requested \$520.00. The WI will be invited to apply for funding for the fiscal year 2023-2024 for events they

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intend to offer during that fiscal year. The cost of the 8-week approved project is \$520.00. A cheque for 80% of this amount will be issued at the meeting in October.

The Quince Pottery project has been conditionally approved; however, Council requires clarification on a few items. The CAO was asked to contact the owner, Jacob Mathieu, and request that he provide details on his registration process, number of confirmed participants set to begin October 1 and to identify if participants are from within the municipality or if the project allows outside participants. A review of the application by Council at the October meeting will be conducted and a decision will be made at that time.

Because there are two applications from the community of Malpeque, totaling over \$1000 the initial grant limit will be shared between both parties. As the WI had submitted their application on August 18, 2022, their project will be fully funded. The remaining \$480.00 may be issued to Quince Pottery following a review of the application in October.

Quince Pottery will be invited to apply for funding should they wish to host a pottery class during the winter before the current fiscal year ends.

Upcoming Election

A community resident, Jason MacLellan attended the meeting to find out about the roles and responsibilities of being on Council in determining whether he is interested in running in the upcoming election in November. Mr. MacLellan indicated that he would attend the October 12th meeting.

Another interested resident is Marla Simmons who currently holds the volunteer position on the EMO Committee as Coordinator. CAO McCarvill will invite Ms. Simmons to the October 12, meeting at which time Nomination papers will be available to people interested in running in the election in November.

Returning Officer, Donna Cobb, Deputy Returning Officer Marlene Clark, Joanne McCarvill acting as Municipal Election Officer and the Deputy Municipal Election Officer Shawn McCarvill will be attending an Election training session on September 28 in Kinkora.

Light Installation request for Sea View

Based on a request from a resident, it was agreed that Maritime Electric will be contacted and asked to install a light on poll #41988 at the intersection of the Coulson Road and Rte. 20 in Sea View. This area was identified as having a blind hill and is a safety concern.

Next scheduled Council meeting will be held on Wednesday, October 12, 2022.

Paul Brown, Mayor
Rural Municipality of Malpeque Bay
Dated: September 14, 2022, at Kensington, PE

Joanne McCarvill, CAO
Rural Municipality of Malpeque Bay