

The Rural Municipality of Malpeque Bay
January 11, 2023
Regular Council Meeting – 7:00pm
Malpeque Bay Credit Union, Boardroom

Present: Mayor Paul Brown, Councillors Ashley, Crosby, Duplain, MacLellan, McKinnon and Simmons

Regrets: None

CAO: Joanne McCarvill

1. **Call to order**

The meeting was called to order by Mayor Brown at 7:05 pm.

2. **Agenda**

Motion 2023:107 *It was moved by Councillor Duplain and seconded by Councillor McKinnon that the Agenda be accepted with the following corrections: Correction to Motion numbers reflecting the year 2023 and correcting the motion numbers to begin at 107. Changing the date of the minutes to October 12, 2022, from September 14, 2022. Adding the reading of Bylaw #2018-002 A Bylaw to amend Providing Grants to individuals/groups/organizations within the municipality under #6. **Motion Carried***

3. **Disclosure of Conflict of Interest**

No Conflict-of-Interest issues were identified.

4. **Approval of Minutes**

Motion 2023:108 *It was moved by Councillor Crosby and seconded by Councillor Ashley to accept the minutes of the October 12, 2022, meeting as circulated. **Motion Carried***

5. **Swearing In Councillor Duplain**

Council Duplain affirmed her Oath of Office prior to the start of the meeting with CAO McCarvill.

6. **Disclosure documents, Appointment of Deputy Mayor, Amendment to the Grants Bylaw**

Disclosure documents

The Disclosure documents were circulated and included completed documents for returning members of council. Council was asked to review and update the documents if necessary and return them to CAO McCarvill at their earliest convenience. New members of council were provided with the necessary forms for them to complete the Disclosure documents.

The Rural Municipality of Malpeque Bay
January 11, 2023
Regular Council Meeting – 7:00pm
Malpeque Bay Credit Union, Boardroom

Appointment of Deputy Mayor

In an email sent earlier to members of the council, Mayor Brown asked for people to consider being named as Deputy Mayor. Mayor Brown indicated that he could simply appoint a member, but that he preferred to accept someone who identifies their willingness to stand as Deputy Mayor. He also suggested that nominations or a secret ballot could be taken.

Councillors MacLellan and Simmons both indicated that they were too new to council to consider taking on such a role at this time. Councillor Simmons also identified that she currently has the role of our EMO Coordinator. Councillor McKinnon expressed his appreciation for members of council who have taken on roles and responsibilities such as Chair and Co-Chair of our EMO Committee and Chair of our Social Media indicating his willingness to put his name forward for consideration as Deputy Mayor. There was unanimous support from council for Councillor McKinnon and he was duly appointed to the position of Deputy Mayor.

CAO McCarvill will coordinate with the Credit Union to have Herbert Clark removed as a signing officer and have Deputy Mayor McKinnon added.

Amendment to Providing Grants Bylaw #2018-002

The Amended Bylaw was circulated and reviewed prior to the meeting. The Amendment is to Section 5.1 increasing the maximum cash value from \$500.00 to \$1,000.00.

This Providing Grants Amended Bylaw, Bylaw #2018-002, was read a first time at the Council meeting held on the 11th day of January 2023.

This Providing Grants Amended Bylaw, #2018-002 was approved by a majority of Council members present at the Council meeting held on the 11th day of January 2023.

7. Business arising from minutes

Review of Wellness Grants completed in 2022

It was noted that there were two projects completed in the Fall of 2022 both sponsored by the Malpeque WI.

The initial project was an exercise class held weekly in the Malpeque Community Centre that was facilitated by Michele Gallant who operates ‘Michele’s Chair and Balance Classes. The final report received from the Malpeque WI indicates that a total of 21 people attended over the 8 week period with an average of 12 participants per week. Some participants comments and feedback include *“had achieved more strength, balance and flexibility with physical and mental challenges; promoted more confidence by boosting self esteem; energized and motivated with anticipation to attend the next class; and reduced feelings of isolation while building community spirit”*.

The Rural Municipality of Malpeque Bay

January 11, 2023

Regular Council Meeting – 7:00pm

Malpeque Bay Credit Union, Boardroom

The WI was appreciative of this grant which allowed them to engage the community while promoting a healthy and active lifestyle.

The second project was facilitated by Quince Pottery where 8 participants took part in a hand building pottery workshop creating a piece of pottery that they would take home. Feedback from the group was positive. The final report is expected soon.

Halloween Party

Councillor Duplain provided a brief overview of the project noting that it was by all accounts extremely well received and residents young and old had a lot of fun. The event was held on October 30th from 2-4pm at the Malpeque Community Centre. 38 children enjoyed the event.

Councillor Duplain provided an excellent Activity Planning Report for review that will facilitate the planning and implementation of future events.

The event was successful largely due to the volunteers who helped create a fun and lively atmosphere for the children and their families. Volunteers included some members of the Malpeque WI, residents, and KISH Leadership students via contact with Kelly Galant, Leadership Teacher at KISH.

Volunteer members were (in no particular order) *Marlene Clark, Donna Cobb, Ghislaine Duplain, Brittany Cole, Joyce Bryenton, Krista Ashley, Grace Ashley, Simba Hove (KISH), Annie Tuplin, and Lydia Coulombe.*

The council was encouraged by the success of this project and appreciated the time and talents shared by the many volunteers including Councillor Duplain.

Agreement of Insulating Malpeque Community Centre

The essence of the Malpeque Community Centre Insulation project was reviewed for members of council and a discussion followed regarding other possible projects to enhance the halls within the community.

CAO McCarvill will coordinate with the Malpeque WI to get the insulation project underway as soon as the company identifies its availability. It was noted that Spring Valley Hall is fully insulated while Sea View Hall could use insulation in its attic.

Other discussions included broadband connectivity and the frustrations many residents incur in trying to get good service. It was noted that a new network known as Buzz and a company that began in 2021 known as Star-Link offer good equipment and service within the municipality. The provincial rebate offered by the Province covers most if not all installation costs for residents.

Malpeque Community Centre License Agreement

The Rural Municipality of Malpeque Bay

January 11, 2023

Regular Council Meeting – 7:00pm

Malpeque Bay Credit Union, Boardroom

It was noted that the Agreement had not been accepted and would not be pursued at this time. Council agreed with the idea of enhancing all community halls within the municipality and would

work towards implementing projects that would support community halls to remain open year-round for cultural, recreational and community events.

8. Other Business

CAO McCarvill identified that the Town of Kensington was open to Council using their Council Chambers. It was noted that council prefers to meet at community halls where possible. The May, July and September meetings could be rotated between the three operational halls and meetings in November, January, February and March could take place in Council Chambers. CAO McCarvill will contact CAO Baker to further discuss this option as well as the possibility of sharing space as an office location should the need arise. Mayor Brown noted that the municipality has partnered with the Town of Kensington on projects; the paving at the senior's recreational facility and the shared cost of purchasing an AED for the senior's recreational facility.

Mayor Brown identified that he was working on a plan to invite residents to attend a meet and greet with Council and that he would present a plan for consideration at a future meeting.

Paul Brown, Mayor
Rural Municipality of Malpeque Bay
Dated: February 8, 2023, at Kensington, PE

Joanne McCarvill, CAO
Rural Municipality of Malpeque Bay