

The Rural Municipality of Malpeque Bay  
January 9, 2019  
Regular Council

Present: Mayor Paul Brown, Councillor Herb Clark, Councillor Ghislaine Duplain

CAO: Joanne McCarvill

1. The meeting was called to order by Mayor Brown at 5:00 pm on Thursday, January 10, 2019 as the regular meeting scheduled for 7pm on Wednesday, January 9, 2019 was postponed due to the weather.

2. **Agenda**

**Motion 2019:1** It was moved by Councillor Duplain and seconded by Councillor Clark that the Agenda be approved as circulated. **MOTION CARRIED**

3. **Disclosure of Conflict of Interest**

There were no conflict of Interest items on the Agenda

4. **Approval of Minutes**

**Motion 2019:2** It was moved by Councillor Clark and seconded by Councillor Duplain to accept the minutes of the September 12, 2018 Council meeting as circulated. **MOTION CARRIED**

**Business arising from minutes**

**Motion 2019:3** It was moved by Councillor Duplain and seconded by Councillor Clark that a thank you letter be sent to Minister Biggar, Minister of the Department of Transportation, Infrastructure and Energy for the work Highways had begun on the Princetown Road in Malpeque as a result of the request by the Princetown Royalty Homeowners Association and the Rural Municipality of Malpeque Bay and to identify that the Municipality was once again not made aware of the work being carried out and that our municipal council would like to be advised of any significant work being done in our community by the Province as well as a second letter to the Minister of Communities, Land and Development, Richard Brown as a follow up and reminder to our letter dated September 17, 2018 in which it was requested that the Minister advise staff of the necessity to advise municipal governments of issues that affect its particular residents. **MOTION CARRIED**

5. **Finances – Budget 2019**

**Motion 2019:4** It was moved by Councillor Clark and seconded by Councillor Duplain to approve the Budget for 2019 and to maintain the tax rate of 6.5 cents per \$100 of assessed value. **MOTION CARRIED**

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**6. Establishment of a Schedule of Meeting dates for 2019**

**Motion 2019:5** It was moved by Councillor Clark and seconded by Councillor Duplain that the following schedule of six Regular Council Meetings for 2019 be established:

Wednesday, January 9, 2019, (Storm date January 10, 2019)  
Wednesday, March 13, 2019 (Storm Date March 14, 2019)  
Wednesday, May 8, 2019 (Storm date May 9, 2019)  
Wednesday, July 10, 2019,  
Wednesday, September 11, 2019 and  
Wednesday, November 13, 2019 (Storm date November 14, 2019)

All meetings will begin at 7:00 pm and be held at the Malpeque Bay Credit Union Boardroom unless otherwise advertised. **MOTION CARRIED**

**7. Notional Allocation Program funding (2019-2024)**

It was noted that a Letter of Understanding for Notional Allocation Municipalities had been received and as a condition of receiving funding under the Gas Tax Fund 2019-2020, the Rural Municipality of Malpeque Bay hereby agrees and accepts the terms and conditions outlined in this Letter of Understanding and will abide by them until Funding Agreements are signed.

The Municipality is eligible for the following estimated funding over the next five years:

2019-2020 fiscal year estimate	\$30,104.00
2020-2021 fiscal year estimate	\$30,104.00
2021-2022 fiscal year estimate	\$31,473.00
2022-2023 fiscal year estimate	\$31,473.00
2023-2024 fiscal year estimate	\$32,841.00

Mayor Brown requested that copies of the Letter of Understanding be prepared and provided to all Councillors at the next scheduled meeting and that the above information be made available on the web site and Face Book including details on the types of projects eligible under the program and information on applying for funding.

Councillor Duplain suggested that the CAO contact the directors of Spring Valley Hall to advise them of the availability of funding and to encourage them to submit an application for their efforts to restore the Black Horse Corner monument and create a picnic area for residents and visitors to the area.

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**8. Correspondence**

CAO McCarvill identified that a copy of a congratulatory letter to Jim and Karen Noble from the Minister of Education, Early Learning and Culture, Jordan Brown had been received in recognition of their property, Noble House Bed and Breakfast located at 187 Taylor Road in Malpeque as a registered heritage place under the *Heritage Places Protection Act*.

**9. Funding Request**

**Motion 2019:6** It was moved by Councillor Duplain and seconded by Councillor Clark that the funding request from Meals on Wheels be tabled. **MOTION CARRIED** In the meantime, the CAO was asked to find out how many meals are provided to residents within the municipality and report this information at the next scheduled Council meeting, March 13, 2019.

**10. Federation of Municipalities membership consideration**

**Motion 2019:7** It was moved by Councillor Clark and seconded by Councillor Duplain that the Municipality not become a member of the Federation of Canadian Municipalities. **MOTION CARRIED**

CAO McCarvill provided some background and update to Council with respect to the Official Plan. She was asked to have further information for the March meeting including the steps Council will need to take in order to be in a position to submit the Official Plan to the Province.

**11. Adjournment**

The Mayor called for Adjournment at 7:05 and it was unanimously accepted.

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Paul Brown, Mayor  
Rural Municipality of Malpeque Bay

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Joanne McCarvill, CAO  
Rural Municipality of Malpeque Bay

Dated: January 10, 2019 at Kensington, PE