

**Community of Malpeque Bay
Regular Council Meeting
November 21, 2012
Hamilton Hall**

Attendance James Carruthers, Herb Clark, Tyler Pickering, Trent Caseley

Regrets Jamie Crozier, Myles Hickey

Administrator Joanne McCarvill

Chairman Carruthers called the meeting to order at 7:00 pm.

Adoption of Agenda

The Agenda was circulated and the Chairman added a review of the Draft Official Plan and Bylaw to the Agenda.

It was moved by Herb Clark and seconded by Trent Caseley to accept the revised Agenda.

Motion Carried.

Minutes of October 17, 2012 meeting and Business Arising

The minutes of the October 17 Council meeting were approved as read. There was no business arising.

Election Update

Trent Caseley provided Council with maps he obtained from the Mayor of the Town of Kensington identifying Town boundaries. It is the understanding of the Mayor that the Community of Malpeque Bay begins where the Town boundaries end. Joanne will contact Elections PEI and Samantha Murphy of Municipal Affairs to obtain an accurate official municipal boundary map which she will send to Council. If it is found that Mel Crane does reside within municipal limits, Joanne will contact him.

Council Meetings

It was noted that generally Council meetings are held on the third Wednesday of the month. Those present agreed that Wednesday was the most suitable day for meetings, however, a request to meet on the second Wednesday of the month instead of the third was discussed.

Herb Clark moved that the Council for the Community of Malpeque Bay hold its regular monthly meeting on the second Wednesday of the month at 7PM and that all future meetings (except the Budget and Annual Meetings) would be held at the Community office located in Joanne's home until further notice. Trent Caseley seconded the motion. **Motion Carried**

Development Officer Funding

The funding for a Development Officer has been conditionally approved by the Capacity Building Fund Secretariat. The position and funding was discussed. Herb Clark moved that Council sign the agreement with the condition that the funds be returned if the Official Plan is not submitted to or does not receive approval from the Province. The motion was seconded by Tyler Pickering. **Motion Carried**

Vessey Seed Donation

It was noted that Vessey Seeds had made a donation of bulbs to the Community and that Joanne had Contacted the four districts with halls and delivered bulbs to all except Spring Valley because of their Fall renovations. Joanne sent a thank you to the company on behalf of Council and residents.

Plug Street Summary

The document was reviewed and the new Councillors were given the background of the situation. Bob Beirsto was to research the validity and origin of the name Plug Street. Joanne has emailed a reminder to Bob and will report back to Council.

Municipal Training for new Council and Staff

This training is tentatively scheduled for Saturday, January 26, 2013 and Saturday, February 9, 2013. Joanne will provide Council with all particulars as soon as these sessions have been confirmed.

Draft Official Plan

The need to create a new Planning Board was identified by Chairman Carruthers. He noted that Jeremy Stiles could be asked to sit on the committee. Chairman Carruthers identified that he believed Mr. Stiles to be the most knowledgeable resident with regards to the Draft Official Plan and Bylaw and suggested Council consider inviting Mr. Stiles to sit on the committee. Members were provided with a printed version of the most up to date draft plan and bylaw. It was noted that Municipal Affairs had submitted documentation with suggested revisions to the Plan for Council to consider. Joanne will email the suggested changes issued to Council for their review.

Next meeting, Wednesday, December 12 at 7PM at 26 Broadway Street, Kensington.

James Carruthers, Chairman
November 21, 2012-11-22

Joanne McCarvill, Administrator
November 21, 2012