

The Rural Municipality of Malpeque Bay
February 8, 2023
Regular Council Meeting – 7:00pm
Kensington Town Hall Council Chambers

Present: Mayor Paul Brown, Deputy Mayor Brian McKinnon, Councillors Ashley, Crosby, Duplain, MacLellan, and Simmons

Regrets: None

CAO: Joanne McCarvill

1. **Call to order**

The meeting was called to order by Mayor Brown at 7:05 pm.

2. **Agenda**

Motion 2023:109 *It was moved by Councillor Duplain and seconded by Councillor Crosby that the Agenda be accepted as presented. Motion Carried*

3. **Disclosure of Conflict of Interest**

No Conflict-of-Interest issues were identified.

4. **Approval of Minutes**

Motion 2023:110 *It was moved by Councillor Ashley and seconded by Deputy Mayor McKinnon to accept the minutes of the January 11, 2023 meeting as circulated. Motion Carried*

5. **Disclosure documents, Appointment of Deputy Mayor, Amendment to the Grants Bylaw**

Disclosure documents

The Disclosure documents were signed and returned to CAO McCarvill.

Amendment to Providing Grants Bylaw #2018-002

The Amended Bylaw was circulated and reviewed prior to the meeting. The Amendment is to Section 5.1 increasing the maximum cash value from \$500.00 to \$1,000.00.

This Providing Grants Amended Bylaw, Bylaw #2018-002, was read a first time at the Council meeting held on the 11th day of January 2023. The Providing Grants Amended Bylaws, Bylaw #2018-002 was approved by a majority of Council members present at the Council meeting held on the 11th day of January 2023.

This Providing Grants Amended Bylaw, #2018-002 was read a second time at this Council meeting and accepted by the majority of Council members present.

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This Providing Grants Amended Bylaws, Bylaw #2018-#002, was adopted by a majority of Council members present at this Council meeting.

6. Other Business

Women Municipal Leaders Workshop and related discussions

Councillor Simmons identified that she had attended a Women Municipal Leaders Workshop in Charlottetown on Saturday, January 28, 2023.

Organizers anticipated 3 outcomes from the session. 1) To build networks and supportive relationships between women in local governments across PEI; 2) To support elected women in building personal resilience and managing stress over the first year of their term; and 3) To help leaders in building resilient communities, regardless of geography and size across PEI. Councillor Simmons acknowledged that these three outcomes had been met and that she enjoyed the session and looked forward to receiving information on the second of four anticipated sessions in the series of workshops. Her discussion sparked several discussions on issues such as policing, mental health, recreation activities, attending community events and wearing name tags at events to identify members of council. Of particular interest is an upcoming program, Atlantic Summer Institute on Healthy and Safe Communities.

Mayor Brown will contact Kensington Police Chief Louie Sutherland to discuss options of having the municipality policed during the summer for the purpose of issuing parking tickets where parking is of grave concern to area residents. The Thunder Cove Road and Cousins Shore are two areas where parking has impeded the safe travel of waste watch collection trucks, emergency vehicles and is a general nuisance to area residents. Beach goers continue to disregard the many No Parking signs posted on these roads. It was noted that the RCMP have jurisdiction within the municipality but are unable to issue parking tickets.

Motion 2023:111 *It was moved by Councillor Simmons and seconded by Councillor Duplain that the CAO create templates for name tags for consideration by council including pricing and availability. Motion Carried*

Councillor Crosby will contact Spring Valley Hall directors to inquire about the cost of hosting martial arts at the hall during the winter. He will report back to council.

EMO Committee

Councillor Ashley apologized to Councillor Crosby for missing his contact information when organizing the online EMO meeting. Minutes of the meeting were circulated to council prior to this meeting. She identified that she had contacted Brad MacIssac from EMO for information on upcoming training. Councillor Ashley discovered that he was no longer with EMO and is waiting for the information and will report back to council.

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Items that were discussed by the EMO committee included what to do with the generators being offered by the Kensington Fire Department to the municipality, storage of the units and ultimate responsibility for the units.

Several suggestions were made, and no decision or motions were presented. Mayor Brown will contact the Fire Chief, Rodney Hickey to find out how many units we could access for the municipality.

Matt Ramsay identified that he is involved with the Hamilton Hall and suggested that the Hall could be used as a depot for supplies or hub for the community.

It was noted that the EMO plan resource list needs to be updated as some contacts/businesses have changed. The committee needs to identify these changes and the CAO will update the plan accordingly.

Another suggestion was to have a ‘fan out’ list or ‘area reps’ to report any issues during an emergency. Noted by the CAO was that the list created from the surveys highlighted residents interested in being part of the EMO committee. This should be reviewed by the committee members and contact made by them with residents to determine their availability to be on a fan out list or act as an area rep. It was noted that committee member Stacey Bernard had taken the original list prepared by the CAO and created it by grouping people’s skills etc. The list had been shared with members of the committee.

The committee identified that EMO communication to our residents needs to be improved. No specific details on how to improve communication was provided. A suggestion by area resident and EMO Municipal Information Officer, Larry Burke, was made to consider mailing out stickers or fridge magnets with the municipal/EMO phone number listed and creating a brochure if one doesn’t already exist. Larry Burke identified that he would investigate the cost of having stickers or fridge magnets made for distribution to community members and provide quotes to Chairperson Ashley for review by Council.

Also discussed at the EMO meeting was the notion of having a Warming Centre in the municipality. Councillor Ashley identified that she would be willing to volunteer at the Kensington Warming Centre should an agreement be reached with the Town.

Consideration has been given to the idea of providing the three community halls with funding to allow them to remain open to the community year-round. Trustees of the Halls would need to be contacted to see if they would be interested in remaining open year-round, allowing the municipality access to the building in an EMO situation. The Halls could then be used by the EMO committee who would establish area reps etc. and be able to open up should the need arise. A plan of action needs to be put in place in order to move this forward.

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GEO Link

CAO McCarvill identified that the municipality currently has an account balance for access to GEO Link. It was decided that council wait until there is a need before reactivating the account. It was noted that there is a monthly fee of \$18.00/month. Accounts can be suspended simply by not renewing the account until such a time as the service is needed.

Website

The CAO identified that the website needs to be established under the WIX program. It was noted that the domain name is currently with a company based in Manitoba known as BlackSun and that the domain name could remain with them for an annual fee of \$17.99 plus HST. BlackSun would redirect traffic to our new WIX site. Councillor Duplain and CAO McCarvill will work together to have this up and running in the coming months.

7. Budget

CAO McCarvill was excused from the meeting while the Budget was discussed.

Mayor Brown presented the updates made by Council to the Budget to the CAO on Friday, February 10, 2023. The CAO will make the necessary changes to the Budget for presentation at the March 8th meeting.

8. Adjournment

The meeting adjourned after the Budget was considered.

Paul Brown, Mayor
Rural Municipality of Malpeque Bay
Dated: March 8, 2023, at Kensington, PE

Joanne McCarvill, CAO
Rural Municipality of Malpeque Bay